

Second Opinion Professional

HRA Exam Form

Summary – HRA Exam Form/Report

The HRA Exam Form is an easy way to document the findings of a High-Resolution Anoscopy exam. It is an add-on form to **Second Opinion™ Professional**. To use the form, you must first create or open a Patient folder. Once the Patient folder is opened, the HRA Exam Form can be added. Multiple HRA Exam Forms and Reports can be added to the same Patient folder; one form/report(s) per exam.

When saving the HRA form, there is an option to create an “Exam Form Summary” image. This image is saved separately in the Patient’s folder, and it contains the exam form diagram with lesion/biopsy annotations and descriptions.

Once the HRA Exam Form is complete and the Exam Form Summary image is saved, the HRA Exam Form Report can be launched. The exam report merges the data and summary image into an MS Word document. Once the document is created it can be edited for content and is saved separately in the Patient’s folder. This report can be accessed and printed when necessary.

Create New Patient

Click the New Folder icon on the main Document Manager toolbar. This will launch the current Default Form defined in your system. In most cases, it will be our Med01 Demographics form.



When filling out the demographics form, only the fields in the green boxes are mandatory. To create a new folder, the program only needs a Patient/Study ID and the Name/Description to use for the folder. If you choose to fill in additional Patient information, the <F2> key allows you to customize and add your own entries into the Dropdown Boxes. When finished **click OK**.

New Folder

Identification Address Reference

Patient ID: Social Security/Medicare Number:

Patient Name

First: Middle: Last:

Generation:

Date of Birth (MM/DD/YYYY): Age: years months

Ethnicity:

Gender:

Language:

Religion: Marital Status:

All Previous Surnames:

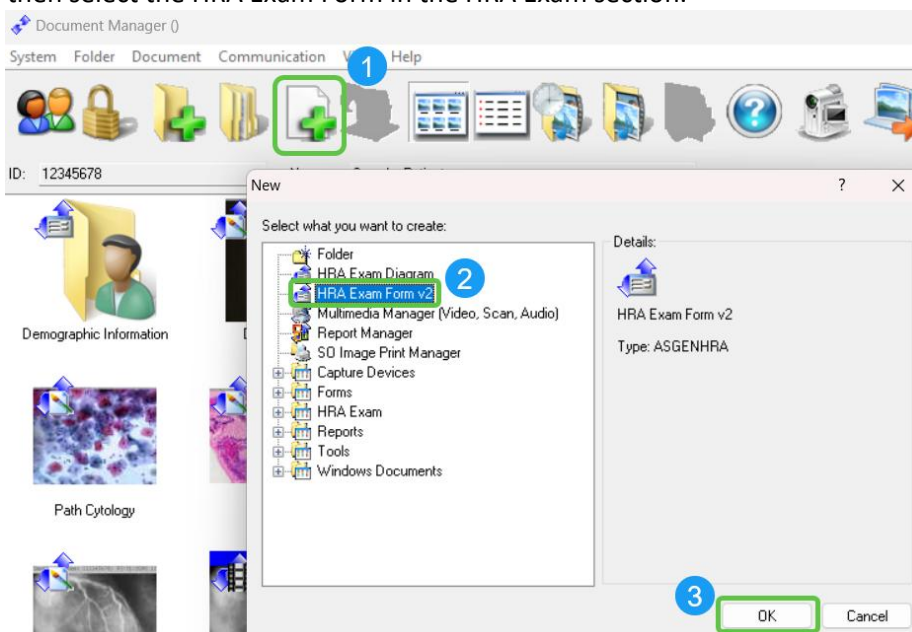
Notes:

Hint: Select a dropdown, then hit F2 to customize entries

OK Cancel

Create a New HRA Exam Form

Once a Patient folder is open, **click the New Document** icon on the main Document Manager toolbar, then select the HRA Exam Form in the HRA Exam section.



This will launch the form. Fill in the appropriate data values.

HRA Exam Form - Demo, James

Cancel OK

Patient ID: 457659 Examiner: Dr James Smith Date: 3/21/2023 Clear Date

Exam procedure

Describe

Select a segment to add

This is a sample HRA Procedure Note.

Patient Information

☒ New Patient ☐ Followup ☐ Treatment

Referred Reason

☒ Abnormal Cytology HSIL ☐ Condyloma

☒ Symptoms Bleeding ☒ Screening

☐ Cancer

Additional Information

Risk factor

☐ MSM

☒ Immunocompromised HIV

☐ History of Gynecological Warts

☐ Prior treatment for anal

☐ Cancer Cancer Location:

Additional Information

Remember, <F2> allows you to add your own values to the Dropdown lists.

Current symptoms present

☒ Yes (If Yes, select symptoms below) ☐ No ☐ N/A

☒ Pain or discomfort ☐ Lump reported ☐ Irritation ☐ Pain during bowel movement

☐ Itching ☒ Bleeding ☐ Pain during receptive anal sex

Other

DARE normal

☐ Yes ☒ No (If No, select applicable findings below) ☐ N/A

☐ Anal papilla ☐ Induration ☐ Warty nodularity ☐ Ulcer/fissure

☐ Granularity ☒ Hard mass ☐ Thickening ☒ Suspicious for cancer

Focal pain on DARE. If present, indicate location and describe abnormality

Other

In men, indicate results of prostate exam

☒ Normal ☐ Inadequate or incomplete exam

☐ Abnormal (mass, etc.) ☐ Absent due to prior prostatectomy

If abnormal, not done, or inadequate/incomplete exam, specify:

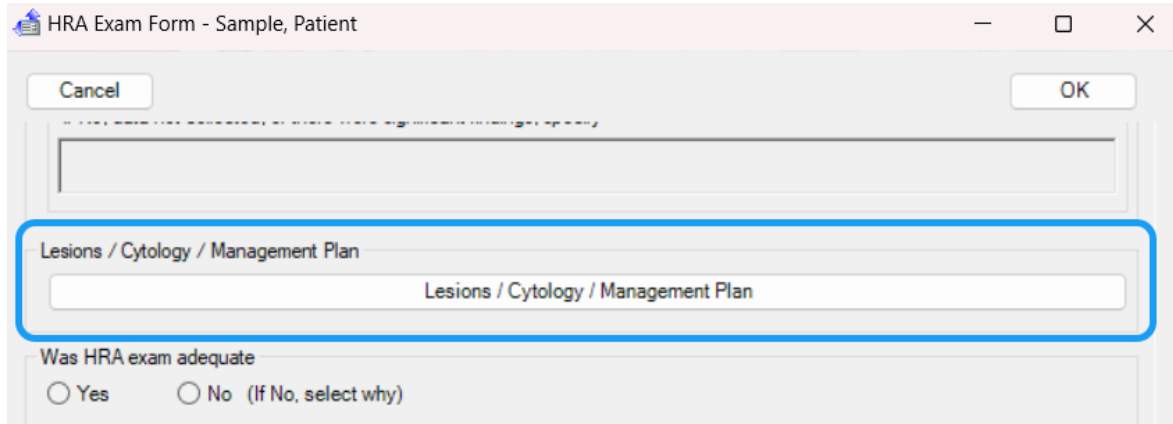
Inguinal nodes normal

☐ Yes ☒ No ☐ Data Not Collected

☐ Palpable (Describe):

If No, data not collected, or there were significant findings, specify

HRA Diagrams – Add New Lesion



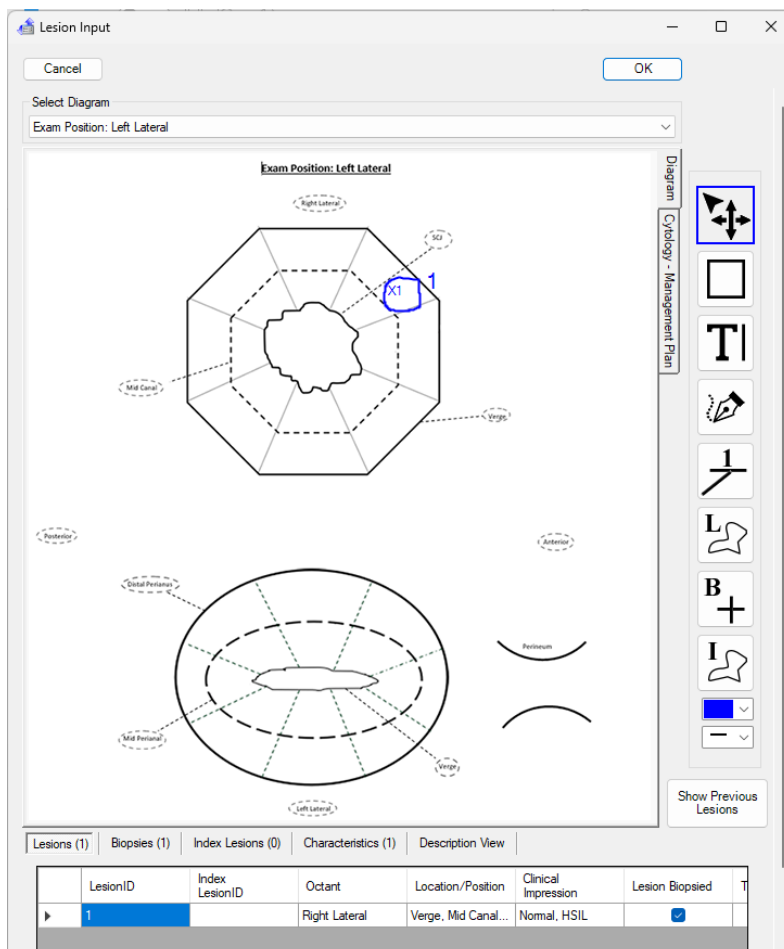
Cancel OK

Lesions / Cytology / Management Plan

Was HRA exam adequate

☐ Yes ☐ No (If No, select why)

This Section of the form allows you to document any lesions observed during the HRA exam. **Choose the appropriate exam position** in the Select Diagram section and **click Add New Lesion**. After clicking the Add New Lesion button, **use your mouse to draw** the approximate size and location of the lesion. Once drawn, a Clinical Descriptors dialog box will appear, click all of the appropriate descriptors of the lesion.



Lesion Input

Cancel OK

Select Diagram

Exam Position: Left Lateral

Exam Position: Left Lateral

Diagram Cytology - Management Plan

Lesions (1) Biopsies (1) Index Lesions (0) Characteristics (1) Description View

LesionID	Index LesionID	Octant	Location/Position	Clinical Impression	Lesion Biopsied
1		Right Lateral	Verge, Mid Canal...	Normal, HSIL	☒

Lesion Property Sheet

Cancel
Add Biopsy
OK

Lesion ID

Index Lesion #

Treated? ☐ Yes ☒ No

Treatment Date:

Treatment Result:

Additional Information

Octant

☐ Posterior ☐ Anterior

☐ Left Anterior ☐ Right Anterior

☐ Left Posterior ☐ Right Posterior

☐ Left Lateral ☒ Right Lateral

Location/Position

☐ SCJ ☐ Distal PA

☐ SCJ to Mid Canal ☐ Verge

☒ Mid Canal to Verge ☐ Proximal SCJ

☐ Proximal PA

Clinical Impressions

☐ Normal ☐ LSIL ☐ Cancer ☐ Benign ☐ Cannot r/o invasive cancer

☐ Atypia ☒ HSIL ☐ Other

Additional Characteristics

Contour

☐ Flat

☒ Raised

☐ Verrucous

☐ Thickened

☐ Granular

☐ Warty Papillae

☐ Micropapillae

☐ Ulcerated

Vascular Patterns

☐ Punctuation

☒ Mosaic Pattern

☐ Striated Vessels

☐ Warty Vessels

☐ Abnormal Vessels

☐ Friable

Metaplastic

☒ Normal Squamous Metaplasia

☐ Atypical Metaplasia

☐ Atypical Clustered Glands

☐ Lacy Metaplasia

☐ Epithelial Honeycombing

Borders

☒ Distinct

☐ Indistinct

☐ Heaped Up

Lugol's

☐ Lugol's Negative

☒ Lugol's Partial

☐ Lugol's Positive

☐ Lugol's Staining Not Done

Color

☒ Acetowhite

☐ Leukoplakic

☐ Hyperpigmented

☐ Erythematous

Additional Description

Summary

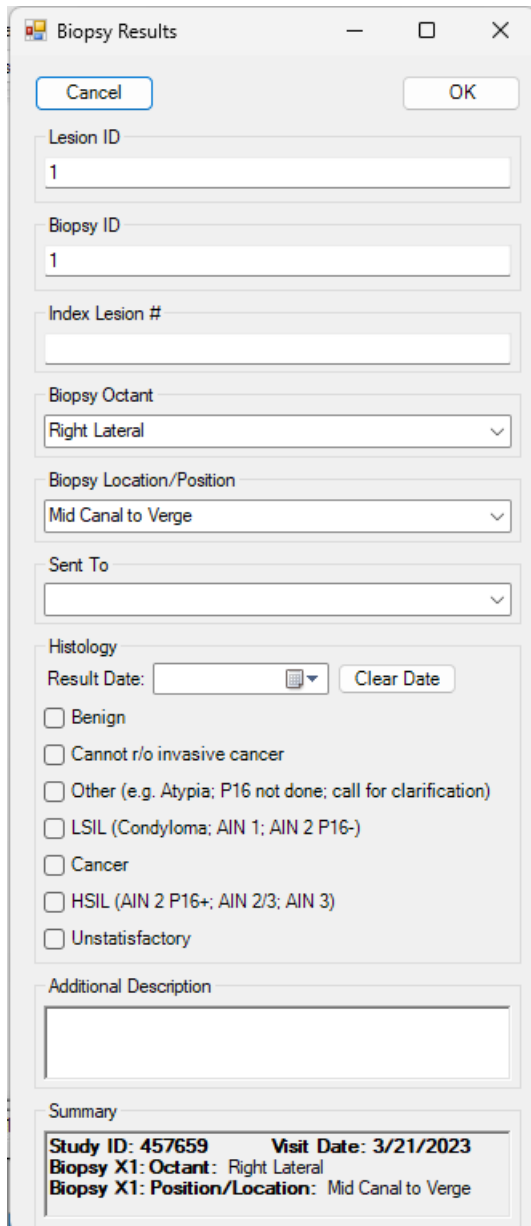
Study ID: 457659 Visit Date: 3/21/2023

1: Right Lateral, Mid Canal to Verge, HSIL, Raised, Mosaic Pattern, Normal Squamous Metaplasia, Distinct, Lugol's Partial, Acetowhite

Not Treated: Biopsy X1: Octant: Right Lateral

If a biopsy was taken during the examination, **click the Add Biopsy button** and then **click the approximate location** where the Biopsy was taken on the diagram. Once the location is clicked, a Biopsy Results dialog box will appear. You can fill in any characteristics now or wait till the results are returned. When finished, **click OK** and you will be returned to the lesion section.

When finished documenting a lesion, **click OK**. To document additional lesions, repeat the process. There are no limits to the number of lesions or biopsies you can add to a diagram.



The screenshot shows a 'Biopsy Results' dialog box with the following fields and options:

- Cancel** and **OK** buttons at the top.
- Lesion ID**: Text input field containing '1'.
- Biopsy ID**: Text input field containing '1'.
- Index Lesion #**: Empty text input field.
- Biopsy Octant**: Dropdown menu with 'Right Lateral' selected.
- Biopsy Location/Position**: Dropdown menu with 'Mid Canal to Verge' selected.
- Sent To**: Empty dropdown menu.
- Histology** section:
 - Result Date**: Date picker with a 'Clear Date' button.
 - Radio button options:
 - ☐ Benign
 - ☐ Cannot r/o invasive cancer
 - ☐ Other (e.g. Atypia; P16 not done; call for clarification)
 - ☐ LSIL (Condyloma; AIN 1; AIN 2 P16-)
 - ☐ Cancer
 - ☐ HSIL (AIN 2 P16+; AIN 2/3; AIN 3)
 - ☐ Unstatisfactory
- Additional Description**: Empty text area.
- Summary** section:
 - Study ID: 457659** **Visit Date: 3/21/2023**
 - Biopsy X1: Octant:** Right Lateral
 - Biopsy X1: Position/Location:** Mid Canal to Verge

Cytology and Management Plan

Lesion Input
— □ ×

Cancel
OK

Select Diagram
 Exam Position: Left Lateral

Cervical Cytology Results
☐ Negative
 ☐ ASC-US
 ☐ ASC-H
 ☐ LSIL
 ☐ HSIL
 ☐ Cancer
 ☐ HPV
 ☐ Unsatisfactory
 ☐ Other
 Other / Comments

Anal Cytology Results
☐ Negative
 ☐ ASC-US
 ☐ ASC-H
 ☐ LSIL
 ☐ HSIL
 ☐ Cancer
 ☐ HPV
 ☐ Unsatisfactory
 ☐ Other
 Other / Comments

Indicate the management plan based on this visit

Select a segment to add
 Select a segment to add
 No additional treatment
 Defer plan
 Return for next 6 month visit
 Return in 3 months
 Return in 4-8 weeks
 Return in 8 weeks
 For histology results review
 For office ablation with IRC
 For Hyfrecation/Electrocautery
 For ablation follow-up
 For follow-up on topical therapy
 Suspicious of cancer
 Referred for adjudication
 Referred for Operating Room Ablatio
 With 5FU
 With imiquimod 5%
 Intra-Anal
 Peri-Anal

Diagram
 Cytology - Management Plan










v

v

Lesions (1)
Biopsies (1)
Index Lesions (0)
Characteristics (1)
Description View

	LesionID	Index LesionID	Octant	Location/Position	Clinical Impression	Lesion Biopsied	T
▶	1		Right Lateral	Verge, Mid Canal...	Normal, HSIL	☒	

Rest of the HRA From

Was HRA exam adequate			
☐ Yes ☒ No (If No, select why)			
☒ Swelling	☐ Stool	☒ Bleeding	☐ Hemorrhoids
☐ Pain/Unable to tolerate	☐ Prolapsing	☐ Diffuse warts	
Other			
Other significant clinical findings			
☒ Yes (If Yes, select findings below) ☐ No			
☐ Bleeding	☐ Intra-anal	☐ Perianal	
☒ Hemorrhoids	☐ Intra-anal	☒ Perianal	
☐ Fissure	☐ Intra-anal	☐ Perianal	
☐ Fistula	☐ Intra-anal	☐ Perianal	
☐ Scar	☐ Intra-anal	☐ Perianal	
☐ HSV	☐ Intra-anal	☐ Perianal	
☐ Excoriation	☐ Intra-anal	☐ Perianal	
☐ Other	☐ Intra-anal	☐ Perianal	

Percent of Disease			
Indicate the extent of circumference involved by type of lesions			
	INTRA-ANAL	PERIANAL	Comments
NONE			
ATYPIA	1 (<25%)	1 (<25%)	
LSIL			
HSIL			
CANCER			

Or number of involved octants			
	INTRA-ANAL	PERIANAL	Comments
NONE			
ATYPIA			
LSIL			
HSIL			
CANCER			

Additional Information

Summary clinical impression
 Select a segment to add ▼

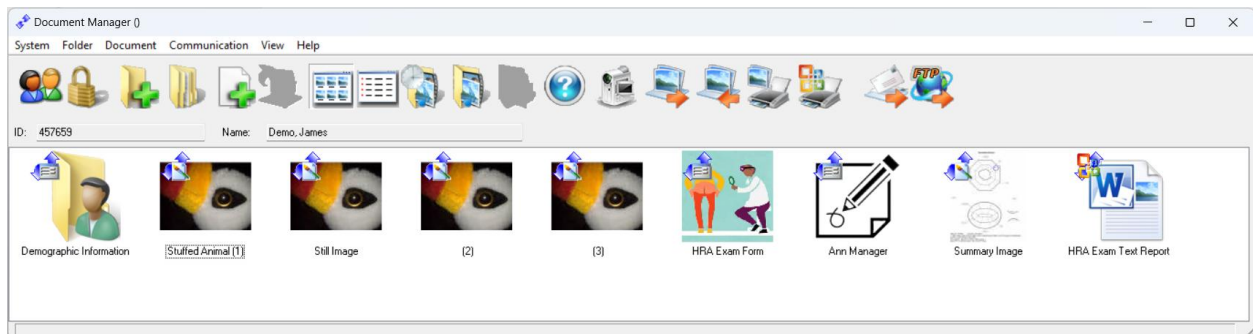
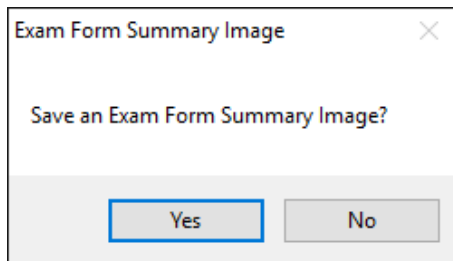
Orders ☐ Cytology ☐ HPV Test ☐ Histology ☐ Imaging ▼ ☐ Referral to specialist ▼	STI cultures ☐ Chlamydia ☐ Trichomoniasis ☐ Gonorrhea ☐ HPV ☐ HIV ☐ Genital herpes ☐ Syphilis
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Additional Information

Other information

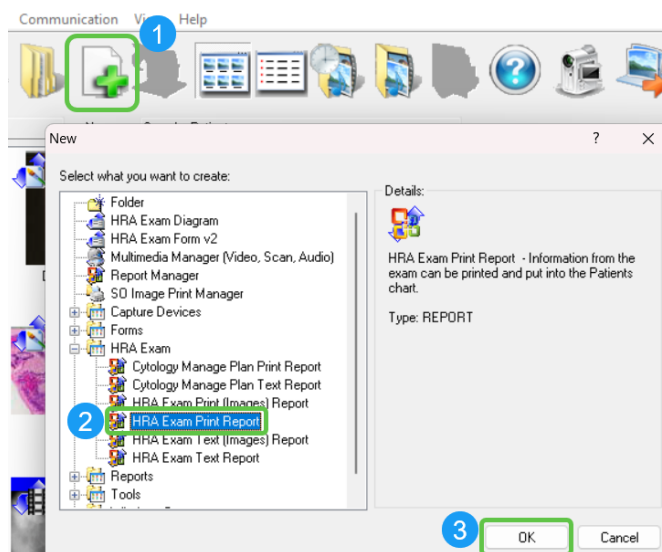
Save the HRA Exam Form

When you have finished filling in the form, **click OK**. When saving the form, you will be asked if you would like to save an “Exam Form Summary Image.” If you click Yes, an image of the exam form diagram with lesion/biopsy annotations and descriptions will be saved separately in the Patient’s folder.



Create a New HRA Exam Report

To create a new HRA Exam Report, open the desired Patient folder, click the New Document icon on the main Document Manager toolbar, then select the HRA Exam Report in the HRA Exam section. This will launch the report.



To include images on the report, select the Exam Form Summary and any other captured image(s) you would like to include in the report and select the HRA Exam Report with Images. The Plain Text versions of the reports contain the same data, but documents are created as plain text, no tables or formatting making it easier to copy and paste the data into a Patient's chart note.

AutoSave Off 386CD589EF0.DOC - Compatibility... Search Tim Kaufman

File Home Insert Draw Design Layout References Mailings Review View Help

Clipboard Font Paragraph Styles Editing Dictate Voice Sensitivity Editor Add-ins

Patient Type: New Patient

Reason for Referral

Abnormal Cytology:	☒	Type:	HSIL
Symptoms:	☒	Describe:	Bleeding
Cancer:	☐	Location(s):	
Condyloma:	☐		
Screening:	☒		

Additional Referral Information

Risk Factors

MSM:	☐	Type:	
Immunocompromised:	☒	Type:	HIV
History gyne warts:	☐	Type:	
Prior Treatment:	☐	Type:	
Cancer:	☐	Location(s):	

Additional Risk Factor Information

Current Anal Symptoms

Symptoms present: Yes (If Yes, select symptoms below)

☒ Pain or discomfort	☐ Lump reported	☐ Irritation	☐ Pain during bowel
☐ Itching	☒ Bleeding	☐ Pain anal sex	

Other ASP:

DARE

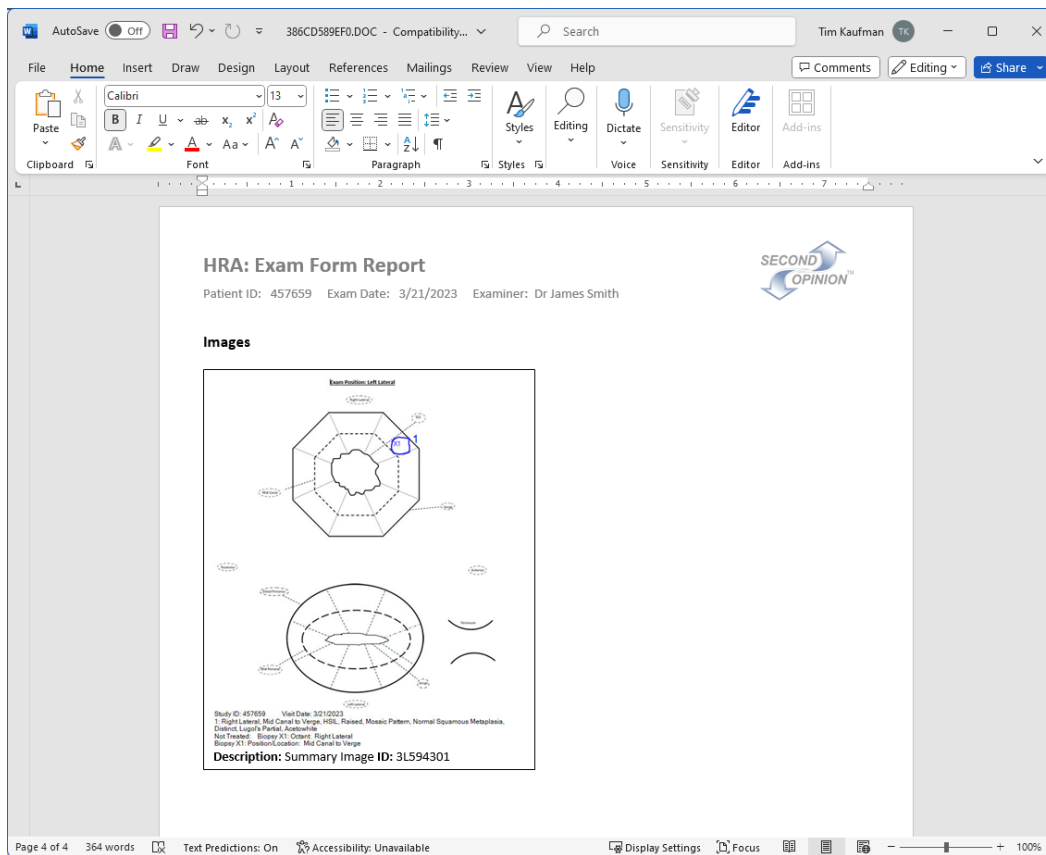
DARE Normal: No (If No, select applicable findings below)

☐ Anal papilla	☐ Induration	☐ Warty nodularity	☐ Ulcer/fissure
☐ Granularity	☒ Hard mass	☐ Thickening	☒ Suspicious for cancer

Focal pain on DARE, if present, indicate location and describe abnormality:

Other DARE issues:

Page 1 of 4 364 words Text Predictions: On Accessibility: Unavailable Display Settings Focus 100%



The data and the selected summary and captured image(s) are merged into an MS Word document. This document can then be edited and formatted until it represents all the information seen during the examination. When finished, simply exit the document and you will be asked if you want to save this report into the Patient folder.

Note: Any edits to the data in Word will not be saved back to the HRA Exam database.





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For More Information or Technical Support, Give Us a Call

Second Opinion Telemedicine Solutions, Inc.

310-802-6300

www.sotelemed.com

corp@sotelemed.com

