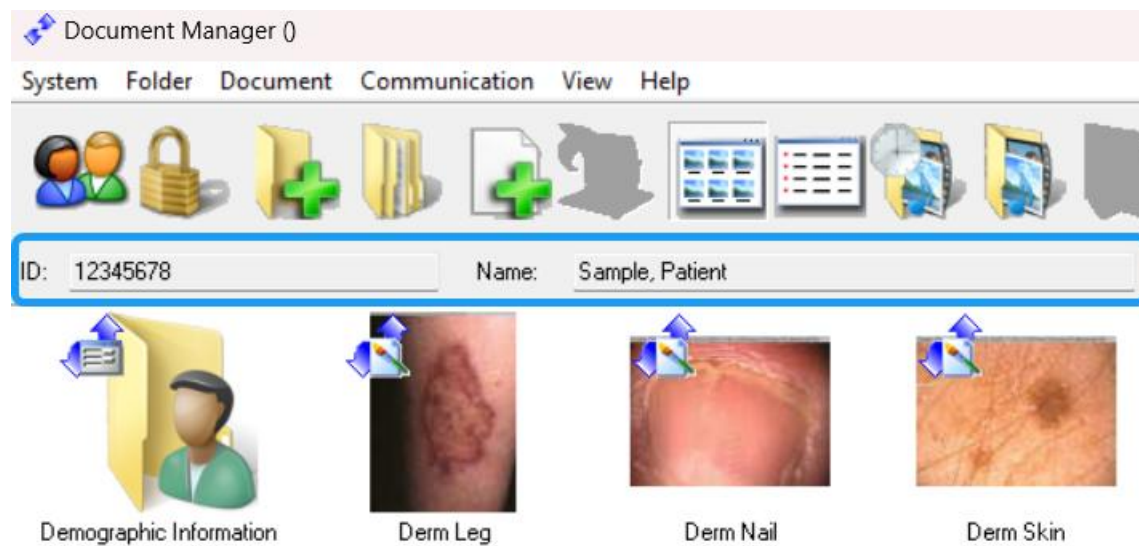


Second Opinion Professional

Defining and using Secondary IDs

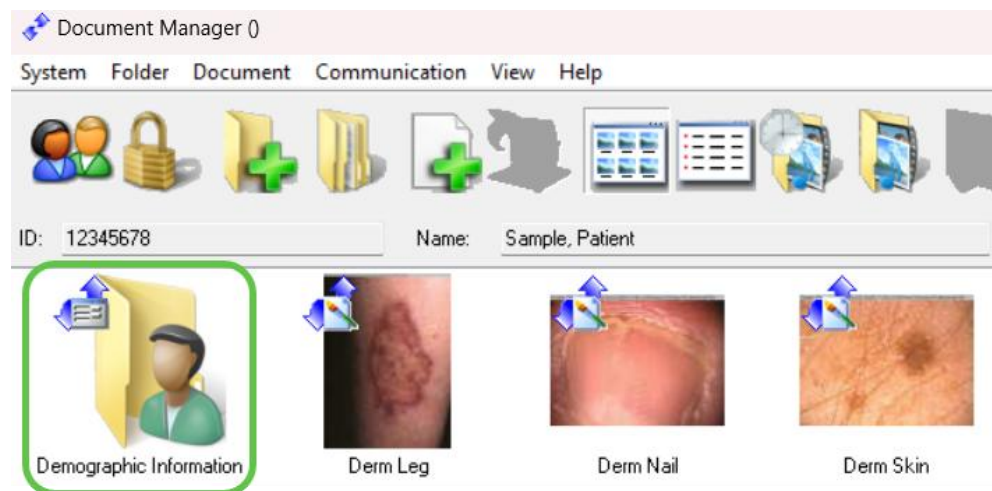
All Folders created using **Second Opinion™ Professional** contain two key fields, the **Visible ID** and the **Description** of the Folder. In most cases, these are the **ID** and **Name** of a Patient.



Other information related to the Patient's folder, like demographic information, is stored in a separated form/databases.

Currently, the Folder database does not have a field defined for a **Secondary ID**. To overcome this limitation, we have created a workaround to allow the user to type in a **Secondary ID**, and this **ID** is recognized in other programs such as our **Image Export Manager**.

If **Secondary IDs** are required for your use case, the default **Med01** demographics form needs to be replaced with a different one that contains the Secondary ID field. Below is an example form.



New Patient Folder Form

Patient Folder Information

Patient ID*: 45634 Secondary ID: #A101-34 [Note: Secondary ID must start with a # and contain no spaces]

First Name: John Last Name*: Smith

DOB: 02/21/1960 dd/mm/yyyy Gender: Male

Contact Information

Email:

Phone1: Phone Type:

Phone2: Phone Type:

Any Additional Information / Notes / Comments:

* Required Fields Press <F2> to Customize Drop Down Selections

OK Cancel

Document Manager

System Folder Document Communication View Help

ID: 45634 Name: Smith, John #A101-34

New Patient Folder Form Image (1)

To add a **Secondary ID** to an existing Folder, a special **Edit Folder** form needs to be installed. Contact Technical Support and they will help you get it installed.

Edit Patient ID and Name

Patient Folder Information

Patient ID*: 12345678

Patient Name: Sample, Patient #22187

Study Name: (Optional)

* Note: Use this form to edit any existing Patient ID and/or Patient Name. Editing these values will not change the Stamp on previously saved images.

How to add a Secondary ID to an existing Patient Folder:
A Secondary ID must start with a # and contain no spaces. Add the Secondary ID to the end of the Patient's Name. Ex: Smith, John #32145

OK Cancel

Export Manager

The **Image Export Manager** is one of the programs that recognizes the **Secondary ID** field. During the exporting of Images, the **Image Stamp** of an Image can be changed to include the **Secondary ID**. This is helpful when de-identifying an Image when being used in a Clinical Trial.

Export Manager

Documents
☐ All Documents
☐ Images Only
☒ Selected Documents

File Name
☒ Description
☐ Visible ID

File Type
☒ JPEG
☐ Uncompressed TIFF

Image and Stamp Options
☐ ID
☒ SID
☐ Patient Name
☐ Site Name
☒ DateTime Captured
☒ Annotations
☐ Peer Review
☐ Keep Current Stamp

Save Location
☒ Local Machine
☐ Files.SecondOpinion.Net
C:\Users\tallenk.HQ\Desktop Browse

Directory Options
☐ No Subfolders
☐ Subfolders By Date
☒ Subfolders By Session
☒ Include Patient Name

Cancel Export

For More Information or Technical Support, Give Us a Call

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