

**Image Print Manager** 

The **Second Opinion**<sup>™</sup> Image Print Manager is a simple to use tool to manage the process of printing all or selected images from a Patient's folder.

**Note:** If you are only going to print selected images, select the images before running the **Image Print Manager**.

To start the application, **Click** on the **Image Print Manager** tool bar button or **Click** the **New Document** button, expand the **Tools** section and **Click** on **Image Print Manager**.



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Before printing, the Image Print Manager needs to be configured.





Choose how many images to print per page, from 1 to 4 images per page. Choose **Orientation**, **Landscape** or **Portrait**. Choose **All** or **Selected** Documents to print. The **Best Fit** selection will allow the program to rotate and/or resize the images to make use of the maximum print area.

During the print process there are a few helpful selections like **Peer Review**, which will strip all of the patient identifiers from the images; **Annotations**, when checked, any annotations found for an image will be permanently embedded in the image. Choose if you want **Labels** to print for the **Documents** and / or **Folders**. Leaving both boxes unchecked will cause no labels to print.

Note: Select the Use Margins option if the printed images are cropped off by the printer.

Click **OK** when you have made all of your selections.



## Page Setup and Print Settings

🍓 Sample, Patient	
File	
Page Setup	Patient Date:3/31/2000
Print Ctrl+P	
5	

The **Page Setup** menu choice is used to set the **Margins** that Image Print Manager will use if the **Use Margins** option is selected.

Page Setup	×	
Paper		
Size: Le	.etter V	
Source: Au	Automatically Select 🗸 🗸	
Orientation	Margins (inches)	
Portrait	Left: 1 Right: 1	
O Landscape	Top: 1 Bottom: 1	
	OK Cancel	

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The **Print** menu choice is used to choose the **Printer** and set the **Properties** of the printer to be used when printing pictures.

**Printer Selection** 

Print		×
Printer		
Name:	Lexmark CX410 Series PS3	✓ Properties
Status: Type: Where:	Toner low; 0 documents waiting Lexmark CX410 Series PS3 ET0021B7898AD0_0	$\searrow$
Comment:		Print to file
Print range		Copies
All		Number of copies:
O Pages	from: to: on	123 123 Collate
		OK Cancel

If there are any questions with any of the information contained in this document please contact technical support.

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